GRANT APPLICATION TO THE FELLOWSHIP’S SECOND MILER FUND
***a fund to support the Urantia Book community with revelation development projects***

**Our Vision**

A global community promoting spiritual transformation by sharing a revelation of living truth

|  |  |  |
| --- | --- | --- |
| INSTRUCTIONS | GENERAL GUIDELINES | PRINCIPLES |
| Once an application is completed submit by email to Fellowship@urantiabook.org copy to treasurer@urantiabook.orgYou may add or attach additional notes which you feel will increase the appreciation of your proposal. | The principal program intent is to seed a number of unique smaller projects. Applications for multi-year funding will be considered as well as some larger projects, | While the grant limit will be on a case-by-case basis it is understood that grants up to $1000 per year would be the norm but that a greater sum can be approved by the Fellowship’s Executive Committee when deemed appropriate. Multi-year funding for any project will be considered. |
|   | Applications from the Urantia Book community can be from individuals, groups, existing projects or incorporated entities. | Within 3 months after the planned end of a project or each year in the case of multi-year projects grant recipients are to provide an overview report on outcomes and progress made. Failure to provide a concluding or annual report or not reimbursing the Fellowship unspent funds may result in future applications by the applicant not being accepted. |
| Applications may be submitted at any time but consideration of any application is subject to the schedule of EC meetings. |  The applicant is responsible for maintaining good records of funds granted and agrees to provide expenditure details upon request.  | The Second Miler Fund is intended to seed mostly smaller projects but big ideas are also welcome for exceptional consideration. |
| Not all applications will necessarily be approved. Whether your application is successful or not you can re-apply.It is expected applications will be received and processed on an annual calendar basis. In the fall of each year a call for applications will be made. However applications will be accepted throughout the year subject to the availability of funds. | While not an absolute requirement, where possible applicants are encouraged to seek other funds to help maximize the impact of the Second Miler Fund. | While not limited to the following, applications might be for such initiatives as seeding the first (and maybe additional years) of a new regional gathering or a unique outreach initiative or an imaginative reader finding campaign or a Society outreach or renewal initiative. To kick-start the pending Area Coordinator/Field Worker program the proposed annual $300 of petty cash for each worker might be seeded by the Second Miler Fund.  |
|  | Grant funds unspent after the expected project time-frame must be returned to the Fellowship. | An applicant’s affiliation with other UB-based organizations will not hinder an application as long as there is no conflict with the Fellowship’s Vision or Statement of Purpose.. |
| If any, add or attach testimonials, provided by Urantia Book readers familiar with the applicant(s) and/or the project. | Any portion of a grant for a project which includes a refundable deposit shall be repaid to the Fellowship with the report (e.g. meeting space deposit or equipment rental) unless the deposit amount is needed in the budget. |   |
|  | The following should not be seen as a limitation* projects sponsored by Societies
* special projects by UBF committees
* initiatives by 2 or more Area Coordinators, Field Workers (program pending) or GC members acting together
* secondary works including music and film
* a new regional gathering (max 1st and 2nd year)
* initiatives that are especially creative and unique

All to the end that the initiative advances the Fellowship’s VISION. | At its discretion the EC may create an advisory panel of GC members which will receive, review, assess, rank and recommend funding. Acting like a peer review committee it will vet and rank (in order of estimated viability) the applications then submit same to the EC. A funding decision shall be within the purview of the EC unless delegated to another body. |
|  | The principal applicant must declare that they have read the Urantia Book in its entirety at least once. | The EC reserves the right to adapt, modify or otherwise adjust the terms of this grant program as experience is acquired. |

**1-PRINCIPAL APPLICANT’S CONTACT INFORMATION** - NAME, ADDRESS, EMAIL, PHONE(S)

**2- WHO IS THE APPLICANT?** - IS THIS APPLICATION BEING MADE EXCLUSIVELY BY YOU OR ON BEHALF OF A GROUP, TEAM OR OTHER URANTIA BOOK ORGANIZATION? PLEASE DESCRIBE. ADD NAMES OF ADDITIONAL KEY PARTICIPANTS,

**3 -TITLE** - WHAT IS YOUR PROJECT CALLED? (LONG AND/OR SHORT TITLE).

**4 -THE PROJECT** - DESCRIBE THE PROJECT INCLUDING EXPECTED OUTCOMES, MEASURABLES, EXPECTED START AND FINISH DATES. IS THERE A PLAN PREPARED? WHAT ARE THE CERTAINTIES AND UNCERTAINTIES? HOW DOES YOUR EXPERIENCE SUPPORT THIS INITIATIVE?

**5 – SUPPORTS FELLOWSHIP’S VISION?** - EXPLAIN WHY YOU BELIEVE YOUR PROJECT SUPPORTS THE VISION STATEMENT “*A global community promoting spiritual transformation by sharing a revelation of living truth”*

**6 - INSPIRATION** - WHAT INSPIRED YOU TO UNDERTAKE THIS INITIATIVE?

 **7 - BUDGET** - OUTLINE IN REASONABLE DETAIL YOUR EXPECTED PROJECT EXPENSES.  INCLUDE ANY REVENUE (IF APPLICABLE).  WHAT DO YOU NEED FROM THE FELLOWSHIP’S SECOND MILER FUND? DESCRIBE ANY SUPPORTING FUNDS (OPTIONAL) THAT WILL BE CONTRIBUTED BY YOU OR OTHERS (NAMES NOT REQUIRED)

**8 – SPACE FOR ADDITIONAL NOTES IF NEEDED OR ATTACH TO THE APPLICATION**

**9 - SIGNATURE OF PRINCIPAL APPLICANT** - IF APPROVED FOR FUNDING I AGREE TO PROVIDE A CONCLUDING REPORT AFTER PROJECT COMPLETION (OR ANNUALLY FOR MULTI-YEAR FUNDING). AND IF REQUESTED THE REPORT WILL INCLUDE A STATEMENT OF EXPENSES AND REVENUE (IF ANY). I WILL RETURN ANY UNSPENT FUNDS TO THE FELLOWSHIP. I HAVE READ THE URANTIA BOOK IN ITS ENTIRETY AT LEAST ONCE.

X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_